

application procedure for incoming students

Application Deadlines

for winter semester: May 15th

for summer semester: November 15th

Applications

The students have to fill out the **>>> student application form**. This form has to be signed by the student and the Departmental or Institutional Coordinator of the home institution and sent back to University of Art and Design Offenbach. Also, the student has to add a **>>> letter of motivation** in German or English, a **>>> CV**, a **>>> copy of his/her passport**, a **>>> copy of his/her university entrance qualification** (such as baccalauréat, a-level, abitur, matura, high school diploma ...), a **>>> transcript of records** and a **>>> portfolio** (overview of recent personal work). Application documents will not be returned. Please do not send original/valuable copies.

Please send all documents scanned by e-mail to Ms. Dagmar Loris (loris@hfg-offenbach.de) before you post them to Offenbach.

Checklist

>>> Student Application Form

- filled out & signed
- signed by the home university
- sent to Offenbach (by e-mail)

>>> Portfolio (max. 20 MB!)

- sent to Offenbach (only by e-mail)

>>> Letter of Motivation

- sent to Offenbach (by e-mail)

>>> Curriculum Vitae

- sent to Offenbach (by e-mail)

>>> Copy of your passport

- sent to Offenbach (by e-mail)

>>> Copy of your university entrance qualification (baccalauréat, a-level, abitur, matura, high school diploma ...)

- sent to Offenbach (by e-mail)

>>> Transcript of Records

- sent to Offenbach (by e-mail)

Postal address

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